

## APPENDIX A RECOMMENDED CHANGES TO POLICY H4 AND NEW POLICY H4A

### POLICY H4 – PROVISION OF PITCHES FOR GYPSY AND TRAVELLER<sup>1</sup> CARAVANS

To contribute to housing provision in the East of England as a whole, local authorities will make provision through Local Development Documents for at least 1,237 net additional residential pitches for Gypsy and Traveller Caravans over the period 2006 to 2011. The regional provision will be distributed as follows:

Area/District	<i>Authorised Pitches in 2006</i>	<b>Minimum Additional Pitches Required 2006-2011</b>	<i>Proposed Pitches at 2011</i>
Bedford	20	25	45
Mid Bedfordshire	39	30	69
South Bedfordshire	79	50	129
Luton	20	15	35
Cambridge	0	15	15
East Cambridgeshire	59	35	94
Fenland	183	89	272
Huntingdonshire	20	25	45
South Cambridgeshire	203	69	272
Peterborough	95	30	125
Basildon	112	71	183
Braintree	25	21	46
Brentwood	10	15	25
Castle Point	0	15	15
Chelmsford	35	46	81
Colchester	5	20	25
Epping Forest	94	39	133
Harlow	34	15	49
Maldon	39	15	54
Rochford	3	15	18
Tendring	2	15	17
Uttlesford	37	25	62
Southend	0	15	15
Thurrock	80	44	124
Broxbourne	22	18	40
Dacorum	36	20	56
East Hertfordshire	7	20	27

<sup>1</sup> For the purposes of this policy “gypsies and travellers” means: persons of nomadic habit of life whatever their race or origin, including such persons who on grounds only of their own or their family’s or dependants’ educational or health needs or old age have ceased to travel temporarily or permanently, but excluding members of an organised group of travelling show people or circus people travelling together as such.

<b>Hertsmere</b>	35	18	53
<b>North Hertfordshire</b>	6	15	21
<b>St Albans</b>	52	28	80
<b>Stevenage</b>	14	10	24
<b>Three Rivers</b>	11	15	26
<b>Watford</b>	10	10	20
<b>Welwyn Hatfield</b>	51	17	68
<b>Breckland</b>	32	15	47
<b>Broadland</b>	2	15	17
<b>Great Yarmouth</b>	4	15	19
<b>King's Lynn &amp; West Norfolk</b>	93	53	146
<b>North Norfolk</b>	1	15	16
<b>Norwich</b>	18	15	33
<b>South Norfolk</b>	25	28	53
<b>Babergh</b>	0	15	15
<b>Forest Heath</b>	47	18	65
<b>Ipswich</b>	43	15	58
<b>Mid Suffolk</b>	69	42	111
<b>St Edmundsbury</b>	2	20	22
<b>Suffolk Coastal</b>	0	31	31
<b>Waveney</b>	20	15	35
<b>East of England</b>	1794	1237	3031

Local authorities should seek to achieve levels of provision required by 2011 as soon as possible through the development control process particularly when opportunities present themselves in respect of new major developments and through the preparation of Local Development Documents. The preparation of joint or co-ordinated Local Development Documents to identify suitable locations for pitches is encouraged. Where joint or co-ordinated documents are produced provision can be redistributed across the areas concerned.

Beyond 2011 provision will be made across the region for an annual 3% compound increase in the level of overall residential pitch provision, equivalent to 1042 additional pitches between 2011 and 2021. Where Local Development Documents look beyond 2011 provision will be made for the same proportion of the regional requirement as in Policy H4 for 2006-11. A coordinated review of Gypsy and Traveller Accommodation Assessments should be undertaken in 2011 to provide the evidence base for a subsequent review of this policy.

Local Development Documents should consider the need for rural exception sites and the alteration of Green Belt boundaries where necessary to make required levels of provision.

Local authorities will work together to establish a network of transit pitches across the region. Provision will be made through Local Development Documents for an additional 160 transit pitches, as distributed in the table below. The location and size of sites will be developed following local studies.

<b>County/virtual county</b>	<b>Existing Provision (pitches)</b>	<b>Additional Pitches Required 2006-11</b>	<b>Further Locational Guidance</b>
Bedfordshire & Luton	Nil	10	Central location capable of meeting a range of needs; could be two smaller sites.
Cambridgeshire & Peterborough	Nil	40	Cambridge area, Fenland, Huntingdonshire and Peterborough.
Essex, Southend-on-Sea, & Thurrock	Nil	30	Distributed network of 3-4 sites aligned with transport routes and urban centres.
Hertfordshire	15	20	Two sites, one in South and West Hertfordshire, complementing existing South Mimms site; the other in the area of the Northern and Eastern Partnership.
Norfolk	18	40	All Norfolk districts, including Norwich fringe (may not be in Norwich).
Suffolk	Nil	20	Two sites, in the south (Ipswich/Felixstowe) and north of the County.

## NEW POLICY H4A – PROVISION FOR TRAVELLING SHOWPEOPLE<sup>2</sup>

**Local authorities will work together to make provision through Development Plan Documents for an additional 184 plots for Travelling Showpeople accommodation over the period 2006 to 2011, as distributed in the table below. Where Local Development Documents look beyond 2011 they will make provision for an annual 1.5% compound increase in the level of Travelling Showpeople accommodation.**

County/virtual county	Existing Provision (families)	Additional Plots Required 2006-11	Further Locational Guidance
Bedfordshire & Luton	27	13	Bedford and elsewhere
Cambridgeshire & Peterborough	54	18	East Cambs and elsewhere
Essex, Southend-on-Sea, & Thurrock	166	103	Immediate needs in Thurrock. Site needs also in Chelmsford, Basildon and elsewhere
Hertfordshire	60	20	Immediate needs in Broxbourne. Site needs also in East Herts
Norfolk	75	21	Norwich and elsewhere
Suffolk	20	9	Suffolk Coastal and elsewhere

### Aspects to be covered in the supporting text:

- joint working in County groupings to identify land opportunities in association with local Travelling Showpeople communities and The Showmen's Guild of GB taking account of the locational guidance in the table;
- policy guidance on alteration of Green Belt boundaries and rural exception sites in draft Policy H4 also applies;
- the wider distribution philosophy in paragraph 5.16 applies to Essex
- guidance on location and design of pitches in paragraph 5.17 also applies but with reference to Circular 04/2007;
- delivery and monitoring guidance in paragraphs 5.18-5.19 applies.

<sup>2</sup> For the purposes of this policy "Travelling Showpeople" means: members of a group organised for the purposes of holding fairs, circuses or shows (whether or not travelling together as such). This includes such persons who on the grounds of their own or their family's or dependants' more localised pattern of trading, educational or health needs or old age have ceased to travel temporarily or permanently, but excludes G&Ts as defined in ODPM Circular 1/2006

## **APPENDIX B LIST OF PANEL RECOMMENDATIONS**

### **1 Introduction**

R1.1 Expand the definition of Gypsies and Travellers in the Policy footnote to make clear that it applies whatever the race or origin of such a person.

### **2 Scale of Residential Pitch Provision**

In process terms:

R2.1 The next round of GTAAs should give more emphasis to investigating the preferences of Gypsies and Travellers living in bricks and mortar to return to living on caravan sites, and include a fuller investigation of the needs of New Travellers.

R2.2 Express the annual increase beyond 2011 as “3% compound” in Policy H4.

R2.3 Delete the option in Policy H4 for amending the post 2011 provision for any district on the basis of up to date GTAA evidence, and replace it with a requirement that any revision to provision post 2011 should be made following the co-ordinated preparation of GTAAs and a formal regional level review.

### **3 Distribution of Residential Pitch Provision**

In process terms:

R3.1 An explanation of why the submission SA assessment differed from that at the Issues and Options stage on the wider distribution strategy and on two objectives, should be included in any further SA at the Proposed Changes stage or when the Policy is adopted.

R3.2 Revise Policy H4 to express more clearly how district provision post 2011 is to be calculated, retaining the principle that this should carry forward the 2006-2011 distribution.

### **4 Sub-regional Provision**

#### **Essex, Thurrock and Southend-on-Sea**

R4.1 Reduce the pitch requirement for Basildon by 10 to 71.

R4.2 Reduce the pitch requirement for Epping Forest by 10 to 39.

R4.3 Increase the pitch requirement for Braintree by 5 to 21.

R4.4 Increase the pitch requirement for Colchester by 5 to 20.

R4.5 Increase the pitch requirement for Uttlesford by 10 to 25.

#### **Hertfordshire**

R4.6 Increase the regional pitch provision by 10 to allow for higher local needs than expressed through the formula approach.

R4.7 Decrease the pitch requirement for Watford by 5 to 10.

R4.8 Increase the pitch requirement for Dacorum by 5 to 20, and reduce that for St Albans by 5 to 28.

R4.9 Decrease the pitch requirement for Stevenage by 5 to 10, and increase the pitch requirement for East Hertfordshire by 5 to 20.

### **Cambridgeshire and Peterborough**

R4.10 Increase the pitch requirement for South Cambridgeshire by 10 to 69.

R4.11 Increase the pitch requirement for Huntingdonshire by 5 to 25.

R4.12 Increase the pitch requirement for Peterborough by 15 to 30.

### **Norfolk**

R4.13 Increase the regional pitch provision by 9 to allow for higher local needs for New Travellers than expressed through the formula approach for Broadland.

### **Suffolk**

R4.14 Increase the regional pitch provision by 13 for an overestimate of pitch turnover in Ipswich and by 8 to allow for higher local needs for New Travellers than reflected in the GTAA estimates.

R4.15 Increase the pitch requirement for St Edmundsbury by 5 to 20.

### **Bedfordshire**

R4.16 Increase the regional pitch requirement by 10 pitches to allow for higher local needs than expressed through the formula approach.

R4.17 Increase the pitch requirement for Bedford by 10 to 25.

R4.18 Increase the pitch requirement for Mid Bedfordshire by 5 to 30.

R4.19 Increase the pitch requirement for South Bedfordshire by 5 to 50.

### **Region-wide**

R4.20 Substitute the total of our recommended adjustments, i.e. making provision for at least 1,237 not 1,187 new additional residential pitches, in the opening part of Policy H4 and in paragraph 5.18.

R4.21 Insert the word “Minimum” before Additional Pitches Required 2006-11 in the district table in Policy H4.

## **5 Transit Provision**

R5.1 Add to Policy H4 a requirement to establish a network of transit provision across the region. The number of sites in each county area would be defined in an accompanying table, with the location and size of sites developed following local studies.

R5.2 Delete paragraph 5.20 since this general guidance on transit needs and Travelling Showpeople would no longer be needed.

## **6 Travelling Showpeople**

R6.1 Add a new policy on the accommodation requirements of Travelling Showpeople to require county groupings of local authorities to work with their local communities and The Showmen's Guild of GB to identify land sufficient for the interim estimate of plot requirements given in the table.

In process terms:

R6.2 The next round of GTAAs should include a more consistent coverage of the needs of Travelling Showpeople.

## **7 Guidance for Local Development Frameworks**

R7.1 Add additional wording to the start of Policy H4 to emphasise that provision should be made through LDDs.

R7.2 Revise paragraph 5.17 to express an obligation upon local planning authorities to identify sufficient sites in LDDs.

R7.3 Delete from the final paragraph of the Policy the phrase “through criteria based policies”.

R7.4 Refer to avoiding adverse “effects” rather than “impact” in paragraph 5.17.

R7.5 Update the footnote in paragraph 5.17 to give the latest reference documents.

R7.6 Add an additional element of locational guidance to paragraph 5.17 that Gypsy and Traveller provision where possible should be made as part of mainstream residential development, contributing to any local requirement for affordable housing provision.

R7.7 Add an additional element to paragraph 5.17 to strengthen the use of Policy H4 in development control negotiations by clarifying the definition of major development opportunities.

## **8 Delivery and Monitoring**

R8.1 Revise the text in paragraph 5.18 to give a stronger confirmation of the role of the Delivery Plan and the involvement of the Homes and Communities Agency and other partners.

R8.2 State in the supporting text to Policy H4 that it will be reviewed in 2011.

In process terms:

R8.3 Annual monitoring should distinguish pitches with temporary and permanent permission, and include unauthorised developments and encampments.

R8.4 EERA should issue guidance on definitions and record keeping for all information to be collected as part of annual monitoring and the Caravan Count.

## **APPENDIX C EXAMINATION IN PUBLIC PROCESS**

### **PREPARATION OF THE RSS SINGLE REVIEW**

In January 2008 the East of England Regional Assembly approved a draft Single Issue Review to the Regional Spatial Strategy for submission to the Secretary of State. The draft policy set out the level of provision for the accommodation needs of Gypsies and Travellers in the East of England. The formal submission of this document to the Secretary of State marked the start of a 12 week Government public consultation which ran from 25 February to 16 May 2008. Responses were sent to the Panel Secretary. Following the consultation, the draft policy underwent a full Examination in Public to discuss the accommodation needs of Gypsy and Traveller communities in the East of England.

### **ORGANISATION OF THE EXAMINATION**

#### **Responses to the Public Consultation**

The Panel Secretary received 928 responses to the draft policy on the level of provision for the accommodation needs of Gypsies and Travellers in the East of England.

About 10 responses attached petitions. These had largely been signed by residents in the districts of St Albans, Welwyn Hatfield and Basildon.

Many representations addressed the same or similar issues. These were recorded in one of two groups, North Hertfordshire or Stevenage.

#### **List of Matters and Participants**

The Panel analysed the responses and, following consultation with the Regional Assembly and the Government Office for the East (GO-East), published on 18 July 2008, the Draft List of Matters to be discussed at the Examination and the Participants invited to discuss those matters.

The Draft List was subject to a 28-day consultation period, during which 31 responses were received. All the comments were reviewed (once again in consultation with the Regional Assembly and GO-East) and a Final List was issued on 28 August 2004. There were very minor changes to a few of the questions in the Final List in respect of the matters for discussion. Some additional invites were extended for participation.

#### **Preliminary Meeting**

One Preliminary Meeting was held on 25 July 2008 at the Spirella Ballroom, Letchworth. This meeting provided the opportunity to raise issues arising from the publication of the Draft List of Matters and Participants, to give guidance on the format of participants' statements and to explain the arrangements for the Examination itself. Ongoing technical work in preparation for, and relevant to, the Examination was also reviewed.

#### **Preparatory Data Meeting**

To assist understanding of the numerical information and background studies lying behind the draft Policy, a preparatory meeting was held for relevant participants on 10 September 2008 facilitated by the Panel. Presentations were given by EERA and its adviser, and The

Showmen's Guild of Great Britain. Subjects covered included the Gypsy and Traveller Accommodation Assessments and the requirements formula for filling gaps, the data sources and methods used to produce existing and projected pitch numbers, delivery mechanisms, and possible methods of assessing needs for transit pitches and the needs of Travelling Showpeople. Any updates to numbers since the publication of the submitted draft were also explained. This allowed the Examination time to focus on the implications for policy.

## **Participating in an EiP debate**

The Panel recognised at an early stage that some participants were unfamiliar with the EiP process and may have felt disadvantaged by this. Participants seeking a greater understanding of the process were invited to seek guidance from the Panel Secretary. As a result of a number of such requests and discussions at the Preliminary Meeting and Data Meeting, an 'information on participating' meeting was set up on 3 October. This was arranged and accommodated at the offices of GO-East, with inputs from the Equalities and Human Rights Commission. A presentation was given by a Planning Officer from the Planning Inspectorate who was not involved in this EiP. Attendees were from the Gypsy and Traveller community.

## **Panel Tour**

Panel Tours were carried out on 24 July and 8 & 9 September 2008. The Panel Chair and Panel Inspector were accompanied by the assisting Planning Officer on the tours, and guides were provided for the Panel at the specific Gypsy and Traveller sites visited on the second tour. None of these guides was a participant at the Examination.

The first Panel Tour involved an unaccompanied tour of southern Essex and southern Hertfordshire, including visits to the following areas:

- Watford
- Hertsmere
- Welwyn Hatfield
- Basildon
- Chelmsford
- Epping Forest
- East Hertfordshire

The second Panel Tour involved visits to specific Gypsy and Traveller and Travelling Showpeople sites, so the Panel could view the range of sites currently available. The locations visited were:

- South Ockendon, Thurrock
- South Mimms, Hertfordshire
- St Albans area, Hertfordshire
- Hitchin area, Hertfordshire
- St Neots, Cambridgeshire
- Swavesey, Cambridgeshire
- Ridgewell, Essex

The Panel Chair gave observations from these visits at the Preliminary and Data Meetings.

## **Examination Library and Website**

All documents of relevance to the Examination were catalogued and placed in the Examination Library. A Documents List was prepared and updated throughout the course of the process. Copies of the lists to date were available at the meetings. The final Documents List was prepared at the conclusion of the Examination (copy appended at Appendix F to this report).

An Examination website was set up to provide information about the Examination process. Links were provided to all electronic documents on the Documents List. A database containing summaries of representations received on the submission draft policy was also placed on the website, together with electronically supplied participants' statements. The website also contained the Draft and Final Lists of Matters and Participants, the EiP Timetable, Notes for Participants, and Notes of the Preliminary and Data Meetings.

## **CONDUCT OF THE EXAMINATION**

### **The Proceedings**

The Examination took place over 4 sitting days – Tuesday 21 October to Friday 24 October 2008 at the Spirella Ballroom, Letchworth. The Examination took the form of a series of round-table topic discussions led by a member of the Panel. There were no formal presentations to the Examination except for an opening statement by the Regional Assembly on the first day.

In addition to the invited participants, the Examination was open to members of the public and other interested persons to observe the proceedings, which were recorded.

## **APPENDIX D FINAL LIST OF MATTERS AND PARTICIPANTS**

### **EAST OF ENGLAND GYPSY AND TRAVELLER ACCOMMODATION EiP**

#### **FINAL LIST OF MATTERS AND PARTICIPANTS**

**for EiP 21 – 24 October 2008**  
at Spirella Ballroom, Letchworth, SG6 4ET

Published on 28 August 2008

#### **MATTER 1 OVERALL REGIONAL NEED AND PROVISION**

##### **Matter 1A Overall Regional Need and Deliverability**

- 1.1 Has EERA's background work fully understood the needs of all relevant gypsy and traveller groups?
- 1.2 Is the proposed regional pitch provision (1,187 by 2011) adequately based on the evidence available (including the results of benchmarking the GTAAs, and current numbers of unauthorised pitches?)<sup>3</sup>
- 1.3 Is the guidance given for Local Development Document preparation on making provision beyond 2011 appropriate and clearly expressed? What end date should the policy relate to (draft Policy H4, 2<sup>nd</sup> para following table)?
- 1.4 Could any interim guidance be included in this RSS review on provision for transit sites, and if so what?
- 1.5 Is the reference to the needs of travelling showpeople (draft Policy H4 supporting text, para 5.20) adequate? If not, how could it be made more meaningful?
- 1.6 In the context of historic under-provision:
  - i) are the proposed policy and delivery mechanisms adequate to implement the necessary site provision on the ground (supporting text, para 5.18)
  - ii) are the proposed monitoring arrangements adequate (supporting text, para 5.19)?

##### **Participants**

EERA

GO-East 838

Friends, Families and Travellers 833

Irish Traveller Movement in Britain 604, 801

Norfolk Gypsy & Traveller Liaison Group 931

Showmen's Guild of GB 841 (& 834)

The Gypsy Council (Romani Kris) 175

National Housing Federation 241

EoE Public Health Group Directorate 831

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<sup>3</sup> A common understanding of factual information from the caravan counts & GTAA sources will have been sought through the data meeting as a precursor to this discussion

Cambridgeshire Constabulary 800  
Bedfordshire CC 813/ Luton BC 623 (hot-seat)  
Cambridgeshire CC 814/ Peterborough Council 839 (hot-seat)  
Essex CC 889/ Thurrock Council 837/ Southend-on-Sea Council 932 (hot-seat)  
Fenland DC 840  
Hertfordshire CC 821  
Norfolk CC 805  
North & East Hertfordshire Partnership 893  
Norwich City Council 556 & 793  
Suffolk CC 804  
EERAgOAGAIN 462  
Anne Gower 628  
Bridget Wordley.733

### **Matter 1B Regional Distribution and Guidance for Local Development Documents**

*(Discussion under questions 1.7-1.9 will be at a general level including the method used by EERA to produce its preferred option. A more detailed discussion of the resulting pitch provision numbers by District will take place in Matter 2)*

- 1.7 To what extent should the following factors inform the distribution of pitch provision?
- i) mobility and preferences of the gypsy and traveller population including employment opportunities (including how far these are reflected in the current location of unauthorised sites);
  - ii) Green Belt;
  - iii) national/international nature conservation and landscape designations, other environmental constraints e.g. flood risk;<sup>4</sup>
  - iv) social inclusion and community cohesion;
  - v) major development opportunities (draft Policy H4, 1<sup>st</sup> para);
  - vi) any other important factors.
- 1.8 Have an adequate range of spatial options been assessed, and has the most appropriate option been selected? What is the rationale for the figure of 15 pitches as a minimum growth level in each district?
- 1.9 Have the results of the Sustainability Appraisal (incorporating the Strategic Environmental Assessment and Habitats Directive Assessment) been adequately taken into account in the preferred option?
- 1.10 Does draft Policy H4 give a sufficient steer to the subsequent allocation of sites in Local Development Documents in respect of:
- i) locational criteria (supporting text, para 5.17);
  - ii) site size;
  - iii) how and when joint working between local authorities would be appropriate (draft Policy H4, 1<sup>st</sup> para below table);
  - iv) any other relevant issues?

### **Participants**

EERA 929  
GO-East 838

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<sup>4</sup> Mapped information on designations and other environmental constraints will be available at the data meeting

EEDA 285  
Friends, Families and Travellers 833  
Irish Traveller Movement in Britain 604, 801  
Norfolk Gypsy & Traveller Liaison Group 931  
Showmen's Guild of GB 841 (& 834)  
The Gypsy Council (Romani Kris) 175  
Environment Agency 589  
Natural England 870  
Basildon DC 705  
Cambridgeshire CC 814/ South Cambridgeshire DC 584/Fenland DC 840 (hot-seat)  
Essex CC 889  
Hertfordshire CC 821/ North & East Hertfordshire Partnership 893 (hot-seat)  
Luton BC/S Beds DC 623 (hot-seat)  
North Norfolk DC 736  
Suffolk CC 804  
NFU 828  
Nazeing PC 215  
Friends of Rural Harpenden 829  
Hives Planning 822  
Mr Beiley 735

## **MATTER 2 SUB-REGIONAL NEED AND PROVISION**

*(Please note that no discussion will take place on individual sites, whether existing or under discussion in the preparation of Local Development Documents.*

*An important indicator of local needs in the first question of each sub-regional session will be the results of the GTAA(s). The intention of inviting a neighbouring strategic authority is to provide a broader context for a discussion of meeting regional needs, e.g. on the principle of "diversion"<sup>5</sup>, where that is implied by draft Policy H4.)*

### **Matter 2A Essex, Thurrock and Southend**

- 2.1 Is the overall scale of provision for Essex, Thurrock and Southend appropriate based on the evidence of local and regional needs?
- 2.2 Is the balance between Districts appropriate based on both needs and capacity<sup>6</sup> to accommodate them? What weight should be given to the London Green Belt in the distribution between districts?
- 2.3 What if any provision should be made for transit sites and sites for travelling showpeople?

### **Participants**

EERA 929  
GO-East 838  
Brentwood Gypsy Support Group 928  
Friends, Families and Travellers 833

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<sup>5</sup> "Diversion" results from the reduced provision in the 4 Districts with the largest existing gypsy and traveller communities, and the imposition of a minimum of 15 pitches for other districts

<sup>6</sup> including job opportunities, access to local services, settlement pattern, physical and policy constraints, and major development opportunities

Irish Traveller Movement in Britain 604, 801  
Showmen's Guild of GB (London & Home Counties Section) 841  
Basildon DC 705  
Chelmsford BC 781/ Maldon DC 815 (hot-seat)  
Colchester BC 792/ Uttlesford DC 593/ Braintree DC 581/ Tendring DC 933 (hot-seat)  
Epping Forest DC 569/ Brentwood BC 575/ Harlow DC 934 (hot-seat)  
Essex CC 889  
Rochford DC 703/ Castle Point DC 935 (hot-seat)  
Southend-on-Sea Council 932  
Thurrock Council 837  
Hertfordshire CC 821  
Essex Association of Local Councils 734  
Great Waltham PC 470  
CPRE Basildon Branch 832  
Helen Gaize 786

## **Matter 2B Hertfordshire**

- 2.4 Is the overall scale of provision for Hertfordshire appropriate based on the evidence of local and regional needs?
- 2.5 Is the balance between Districts appropriate based on both needs and capacity<sup>4</sup> to accommodate them? How should the London Green Belt influence the distribution between districts, having regard to the boundary reviews to be undertaken under the East of England Plan Policy SS7?
- 2.6 What if any provision should be made for transit sites and sites for travelling showpeople?

## **Participants**

EERA 929  
GO-East 838  
Friends, Families and Travellers 833  
National Travellers Action Group 930  
Showmen's Guild of GB (London & Home Counties Section) 841  
The Gypsy Council (Romani Kris) 175  
Hertfordshire Police Authority 798  
Broxbourne BC 876/ Welwyn Hatfield 557 (hot-seat)  
East Herts DC 894  
Hertfordshire CC 821  
Hertsmere DC 796/ Dacorum BC 817 (hot-seat)  
North Herts DC 818  
St Albans 712  
Stevenage BC 799  
Watford BC 708 and 794/ Three Rivers DC 843 (hot-seat)  
Essex CC 889  
Colney Heath PC 473  
EERAGoAGAIN 462  
Pirton PC 478  
Dr Bob Davidson 398  
Graham Farrant 516

## **Matter 2C    Cambridgeshire and Peterborough**

- 2.7    Is the overall scale of provision for Cambridgeshire and Peterborough appropriate based on the evidence of local and regional needs?
- 2.8    Is the balance between Districts appropriate based on both needs and capacity<sup>4</sup> to accommodate them? What weight should be given to the Green Belt in the distribution between districts?
- 2.9    What if any provision should be made for transit sites and sites for travelling showpeople?

### **Participants**

EERA 929  
GO-East 838  
Friends, Families and Travellers 833  
Justice for Travellers 645  
National Travellers Action Group 930  
Showmen's Guild of GB (Norwich & Eastern Counties Section) 834  
Cambridge City Council 726  
Cambridgeshire CC 814  
E Cambs DC 252/ Huntingdonshire DC 276 (hot-seat)  
Fenland DC 840  
Peterborough Council 839  
S Cambs DC 584  
Hertfordshire CC 821  
Longstanton PC 471  
Miss Ruff 727

## **Matter 2D    Norfolk and Suffolk**

- 2.10    Is the overall scale of residential pitch provision for Norfolk and Suffolk appropriate based on the evidence of needs from different gypsy and traveller groups?
- 2.11    Are the pitch provision figures appropriate for Districts in Norfolk, particularly where there is greatest difference between draft Policy H4 and the GTAA benchmarking, namely in Broadland, Great Yarmouth, North Norfolk and Norwich?
- 2.12    Are the pitch provision figures appropriate for Districts in Suffolk, particularly where there is greatest difference between draft Policy H4 and the GTAA benchmarking, namely in Ipswich, Babergh and Waverney?
- 2.13    What if any provision should be made for transit sites, including for seasonal movements, and sites for travelling showpeople?

### **Participants**

EERA 929  
GO-East 838  
Friends, Families and Travellers 833

Justice for Travellers 645  
Norfolk Gypsy & Traveller Liaison Group 931  
Showmen's Guild of GB (Norwich & Eastern Counties Section) 834  
Broadland DC 819/ South Norfolk 936 (hot-seat)  
Forest Heath DC 816/ Suffolk Coastal 592/ St Edmundsbury DC 820/ Mid Suffolk DC 937  
(hot-seat)  
Great Yarmouth BC 857/ Waverney DC 938 (hot-seat)  
Ipswich BC 797/Barbergh DC 580 (hot-seat)  
N Norfolk DC 760/ Breckland DC 803 (hot-seat)  
Norfolk CC 805  
Norwich City Council 556 & 793  
Suffolk CC 804  
Cambridgeshire CC 814  
Aylmerton PC 451/ Beeston Regis PC 574 (hot-seat)  
Needham Market TC 809

## **Matter 2E Bedfordshire and Luton**

- 2.14 Is the overall scale of provision for Bedfordshire and Luton appropriate based on the evidence of local and regional needs?
- 2.15 Is the balance between Districts appropriate based on both needs and capacity<sup>4</sup> to accommodate them?
- 2.16 What if any provision should be made for transit sites and sites for travelling showpeople?

## **Participants**

EERA 929  
GO-East 838  
Friends, Families and Travellers 833  
Len Smith 626/Bedfordshire PCT 625 (hot-seat)  
National Romani Rights Association 927  
Showmen's Guild of GB (Norwich & Eastern Counties Section) 834  
Bedford BC 806  
Bedfordshire CC 813 & 623  
Luton BC 623  
S Beds DC 623/ Mid Beds 714 (hot-seat)  
Brickhill PC 635  
Gallagher Estates (previously represented by Pegasus) 810

## **MATTER 3 OVERALL REGIONAL PROVISION: SCALE AND DISTRIBUTION REVISITED/ROUNDUP**

- 3.1 In the light of the Matter 2 discussions are there any further implications for the overall scale of pitch provision in the East of England and distribution between Districts? For example are their broad locations where Green Belt boundaries may need to be altered that need to be identified in this RSS review?  
*(No statements are required for this question)*

### **Participants**

EERA 929

GO-East 838

EEDA 285

Friends, Families and Travellers 833

Irish Traveller Movement in Britain 604, 801

National Travellers Action Group 930

The Gypsy Council (Romani Kris) 175

Bedfordshire CC 813/ Luton BC 623 (hot-seat)

Cambridgeshire CC 814/ Peterborough Council 839 (hot-seat)

Essex CC 889/ Thurrock Council 837/ Southend-on-Sea Council 932 (hot-seat)

Hertfordshire CC 821

Norfolk CC 805

Suffolk CC 804

Also invited to this session just before the Examination on the basis of statements received for other Matters were:

Epping Forest DC 569

Fenland DC 840

Stevenage BC 799

Mr Beiley 735

## APPENDIX E EIP PROGRAMME

### EAST OF ENGLAND GYPSY AND TRAVELLER ACCOMMODATION EIP

#### FINALISED TIMETABLE: 21 – 24 OCTOBER 2008

Published 28 August 2008

VENUE: SPIRELLA BALLROOM, LETCHWORTH, SG6 4ET

Tuesday 21 October	10.00 – 12.45 14.00 – 16.45	Introduction by Panel Chair Opening Statement by EERA 1A – Overall Regional Need and Deliverability
Wednesday 22 October	10.00 – 12.45	1B – Overall Regional Distribution and Guidance for LDDs
	14.00 – 16.45	2A – Essex, Thurrock and Southend
Thursday 23 October	10.00 – 12.45	2B - Hertfordshire
	14.00 – 16.45	2C – Cambridgeshire and Peterborough
Friday 24 October	9.45 – 10.45	2E – Bedfordshire and Luton
	11.15 – 13.00	2D – Norfolk and Suffolk
	14.15 – 15.30	3 – Overall Regional Provision: Scale and Distribution revisited

*Please note that every attempt will be made to start sessions on time, but some sessions may overrun their allotted finish time*

## APPENDIX F DOCUMENTS LIST

### CORE DOCUMENTS LIST

<a href="http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/ThePlanningInspectorate-EastofEngland-GypsyCaravanRSS-DocumentList.htm">http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/ThePlanningInspectorate-EastofEngland-GypsyCaravanRSS-DocumentList.htm</a>	
No.	Title
<b>1</b>	<b>REGIONAL DOCUMENTS</b>
1.1	East of England Plan, GO-East/CLG, May 2008
1.1A	Milton Keynes & South Midlands Sub-Regional Strategy, Govt Offices SE, E Mids, EoE, Mar 2005
	<b>Gypsy &amp; Traveller RSS Review Submission Package</b>
1.2	Regional Spatial Strategy Single Issue Review: Planning for Gypsy and Traveller accommodation in the East of England, draft policy, EERA, February 2008
1.3	Covering letter, EERA to SoS, 15 Feb 2008
1.4	Sustainability Appraisal, Feb 2008
1.5	Sustainability Appraisal Non-Technical Summary, Feb 08
1.6	Pre-submission Consultation Statement
1.7	Habitats Regs Screening Assessment, Feb 08
1.8	Implementation and Monitoring Schedule, Feb 08
	<b>Gypsy &amp; Traveller RSS Review: Earlier Consideration</b>
1.9	EERA reports to Regional Planning Panel, Social Inclusion Panel and Housing and Sustainable Communities Panel, see links in List of Supporting Background Documents, EERA, Feb 08
1.10	EERA Regional Assembly, item 3, meeting 25 January 2008
1.11	EERA Regional Planning Panel, item 3, meeting 12 December 2007
1.11A	EERA RTAG, item 4, 23 Nov 2007
1.12	EERA Gypsy and Traveller Members Seminar, 9 November 2007
1.13	EERA response to Ormiston Trust consultation, Nov 07
1.14	Consultation with Gypsy and Traveller Communities on policy options for the draft revision to the Regional Spatial Strategy for the East of England to address the provision of Gypsy and Traveller Caravan sites, Ormiston Children and Families Trust, Oct 07
1.15	EERA Regional Planning Panel, item 2, meeting 27 September 2007
1.16	Summaries of responses received to the Issues and Options Consultation, EERA, Sept 07
1.17	Habitats Regs Screening Assessment, Feb 08
1.18	Gypsy and Traveller Communities: Accommodation, Education Health, Skills and Employment, A East of England Perspective, Ormiston Trust for EEDA, Mar 05
1.19	Draft Sustainability Appraisal of the Issues and Options Report, ERM on behalf of EERA, April 2007
<b>2</b>	<b>NATIONAL CONTEXT ON GYPSIES AND TRAVELLERS</b>
2.1	Preparing Regional Spatial Strategy reviews on Gypsies and Travellers by regional planning bodies, CLG in partnership with GO-East and EERA/SEERA/SWRA, Mar 07
2.2	Circular 01/06 - Planning for Gypsy and Traveller Caravan Sites, ODPM, Feb 2006

2.3	Updated Annex A to Circular 1/2006
2.4	Circular 04/2007 – Planning for Travelling Showpeople, CLG, August 2007
2.4A	Guidance on Interim Measures for Circular 04/2007
2,5	Government Response to The Road Ahead: The Final Report of the Independent Task Group on Gypsy and Traveller Site Provision and Enforcement, CLG, Apr 08
2,6	The Road Ahead: Final Report of the Independent Task Group on Site Provision and Enforcement for Gypsies and Travellers, CLG, Dec 07
2,7	The Housing Act, 2004, particularly section 225
2,8	Designing Gypsy & Traveller Sites, Good Practice Guide, May 2008
2,9	Gypsy & Traveller Accommodation Needs Assessments, Guidance, CLG. Oct 2007
2.10	Local Authorities and Gypsies and Travellers: a guide to responsibilities and powers, CLG, May 2007
2.11	Gypsy and Traveller Sites Grant Guidance 2008-2011
<b>3</b>	<b>NATIONAL PLANNING POLICY/GUIDANCE</b>
3.1	PPS1- Delivering Sustainable Development, ODPM, Feb 2005
3.2	PPS: Planning and Climate Change: Consultation: Supplement to PPS1, Dec 2006
3.3	PPG2 - Green Belts, Mar 2001
3.4	PPS3 - Housing, Nov 2006
3.5	PPS7 - Sustainable Development in Rural Areas, Aug 2004
3.6	PPS9 - Biodiversity & Geological Conservation, Aug 2005
3.7	PPS11 - Regional Spatial Strategies, Sept 2004
3.8	PPS12 - Local Spatial Planning
3.9	PPG13 - Transport, Mar 2001
3.10	PPS25 - Development and Flood Risk, Dec 2006
3.11	Sustainability Appraisal of Regional Spatial Strategies and Local Development Documents, Nov 2005, ODPM
3.12	RSS/LDF Core Output Indicators, CLG, July 2008
<b>4</b>	<b>GYPSY AND TRAVELLER ACCOMMODATION ASSESSMENTS</b>
4.1	Temporary Consultancy for Various Advice on Gypsy & Traveller Matters, Interim Report, Pat Niner, Centre for Urban & Regional Studies, University of Birmingham for EERA 28 August 2007
4.2	Review of Essex Gypsy & Traveller Pitch Requirement Figures: Comments by Pat Niner, CURS for EERA, Aug 07
4.3	Review of Essex Gypsy & Traveller Pitch Requirement Figures, Fordham Research for Essex Planning Officers Association, July 07
4.4	Looking Back, Moving Forward, Assessing the housing needs of Gypsies and Travellers in Essex, Salford Housing & Urban Studies Unit & University of Salford undated.
4.5	Thurrock Gypsy, Traveller & Travelling Showperson Accommodation Assessment, Fordham Research, Oct 2007, final report.
4.5A	Appendices
4.6	Northern & Easter Hertfordshire GTAA Opinion Research Services, 2006
4.7	South & West Hertfordshire GTAA, Centre for Urban & Regional Studies, April 2005. Executive Summary
4.8	Bedfordshire & Luton GTAA, David Couttie & Associates, 2006

4.9	Bedfordshire & Luton Travelling Showpeople Accommodation needs Assessment, David Couttie & Associates, 2007
4.10	Cambridge sub-region GTAA, Anglia Ruskin Uni & Bucks Chiltern Uni college, May 2006
4.11	Suffolk Cross boundary GTAA, University of Salford, May 2007
4.12	Norfolk GTAA, July 2007
4.13	South Norfolk Findings on Gypsy & Traveller Accommodation Needs Survey, July 2006
4.14	Caravan Count tables-last 5 counts at January 2007 by District, CLG
4.14A	Caravan Count tables-last 5 counts at January 2008 by District, CLG
4.15	NOW SUPERSEDED - Baseline & planned number of residential & transit pitches at January 2006 by District, & updated information for January 2007, EERA.
4.15Rev1	Baseline & planned number of residential & transit pitches at January 2006 by District, & updated information for January 2007, EERA Table 1
4.15Rev2	Baseline & planned number of residential & transit pitches at January 2006 by District, & updated information for January 2007, EERA Table 2
4.16	Sites provided by local authorities & RSLs at January 2007 District, CLG.
4.16A	Sites provided by local authorities & RSLs at January 2008 by District, CLG.
4.17	Existing & possible change in travelling showpeople sites & pitches by District from local authority response 2008, EERA.
4.18	Developing a regional distribution of residential pitches in the East of England, EERA
4.19	Arithmetic of 2011-2021 provision, EERA
4.19rev	Revised Arithmetic of 2011-21 Provision showing corrections to January 2006 baseline
4.20	Explanation of tables circulated for data meeting
4.21	GO-East briefing note on Gypsy & Traveller Site Grants & delivery mechanisms
4.21A1	Appendix 1
4.21A2	Appendix 2
4.22	Not Allocated
4.23	Data meeting presentation - Definitions and Terminology - EERA
4.24	Data meeting presentation - GTAAs, Benchmarking - Pat Niner
4.25	Data meeting presentation - Regional Distribution - EERA
4.26	Data meeting presentation - Caravan Count Robustness - Sheila Clarke
4.27	Data meeting presentation - Constraints and Opportunities - EERA
4.27A	Environmental Constraints note, EERA, September 2008
4.27B	Area of Land in Hectares of each Environmental Constraint, EERA
4.27C	Dwellings to be Built 2006-2011 in East of England, EERA note, September 2008
4.28	Data meeting presentation - Transit Site Evidence - EERA
4.28A	Estimating Transit need in the East of England, EERA note, 12 September 2008
4.29	Data meeting presentation - Travelling Show People- EERA, Ray Smith
4.29A	The Showman's Guild of GB - Needs of Travelling Showpeople in the Region - 15 Sept 2008
4.29B	Corrected information from Showmen's Guild of Great Britain, 17 Oct 2008

4.30	Data meeting presentation - Monitoring and Delivery - Sheila Clarke and EERA
4.31	EERA note on alteration of Chelmsford additional pitch requirements made in September 2007
4.32	Part 2 Report: Travelling Showpeople for SWRA, CURS & Uni Salford, Feb 2008

## PARTICIPANTS DOCUMENTS

<a href="http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/ParticipantDocuments.htm">http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/ParticipantDocuments.htm</a>		
No.		Title
252	1	Clarification of figures, East Cambridgeshire District Council, October 2008
557	1	Accommodation Needs of Gypsies & Travellers in Northern & Eastern Hertfordshire-Stage two: Identification of Potential areas to Accommodate Gypsy & Traveller Pitches in the study Area-final Recommendations Report October 2007
569	1	Report to Epping forest District Council: A consultation with Gypsy & Traveller communities regarding the Gypsy & Traveller Development Plan, Myriad, August 2008
569	2	Decision letter on behalf of SoS on land at Holmsfield Nursery, Nazeing 13 June 2008 With Inspector's report - 14 December 2007
569	3	Consultation on Options: Development Plan Provision for Gypsies and Travellers in Epping Forest District Cabinet Draft- October 2008
569	4	Supplementary Committee Agenda Epping Forest DC - October 2008
584	1	Secretary of State Decision letter 11 March 2005 and Inspector's Report on Land off Water Lane, Cottenham,
584	2	Update of existing sites information, South Cambridgeshire DC, 24 October 2008
714	1	Corrections to EERA monitoring data on new pitches provided in Mid Beds 2006-08, letter of 13 October 2008
735	1	EERA Group Leaders Meeting (Staffing and Remuneration Sub-Committee) held on 4th January, Item 5
735	2	The Regulatory Impact Assessment for Circular 01/2006 – comments on Green Belt and rural areas at paras 14-15
735	3	Debate in Westminster Hall on Gypsies and Travellers on 22nd May 2008, led by the Under Secretary of State – comments on Green Belt at column 176
806	1	Corrections to Bedford BC Caravan Count data at January 2008, email of 14 October 2008
833	1	Response by FFT to legal cases raised by Mr Beily, 24 October 2008
838	1	Map of Previously developed vacant land at March 2007 by local authority, GO-East
838	2	Secretary of State appeal decision on various sites at Crays Hill, 22 February 2007
839	1	Environment Agency flood risk map 2008 for Peterborough, Peterborough City Council
841	1	Travelling Showpeople's sites – A Planning focus. Model Standard Package, the Showmen's Guild of GB, rev Sept 2007
841	2	Revised figures to CD4.29A correcting for boundary changes between

		Broxbourne and East Hertfordshire, 24 October 2008
EERA	1	EERA Agreed Changes to the Text of Policy draft H4.
EERA	2	2006 Baseline Changes EERA have been informed about since development of draft policy H4 to the Secretary of State

## EIP DOCUMENTS

<a href="http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/EIPDocuments.htm">http://www.planning-inspectorate.gov.uk/pins/rss/east_of_england_gypsy/EIPDocuments.htm</a>	
No.	Title
1	Consultation responses to RSS G&T Single Issue Review Draft Policy Document
2	Summary of Consultation Responses- Organisations
2a	Summary of Consultation Responses- Individuals
3	Draft List of Matters & Participants
4	Final List of Matters & Participants
5	Notes for Participants
6	Draft Timetable
7	Finalised Timetable
8	Agenda for Preliminary Meeting, 25 July 2008
8a	Notes of Preliminary Meeting, 25 July 2008
9	Agenda for Data Meeting, 10 September 2008
9a	Notes of Data Meeting, 10 September 2008
10	Participants' and Non-participants' Written Statements

## **APPENDIX G LIST OF ABBREVIATIONS**

AMR	Annual monitoring report
AONB	Area of Outstanding Natural Beauty
BC	Borough Council
CC	County Council
CD	Core Document
CLG	Department of Communities and Local Government
CURS	Centre for Urban and Regional Studies, University of Birmingham
DC	District Council
DPD	Development Plan Document
EEDA	East of England Development Agency
EERA	East of England Regional Assembly
EiP	Examination in Public
FFT	Friends, Families and Travellers
GIS	Geographic Information System
GO-East	Government Office for the East of England
GTAA	Gypsy and Traveller Accommodation Assessment
Guild	The Showmen's Guild of Great Britain
HMA	Housing Market Areas
LA	Local Authority
LDD	Local Development Document
LDF	Local Development Framework
LPA	Local Planning Authority
ODPM	Office of the Deputy Prime Minister
RES	Regional Economic Strategy
RPB	Regional Planning Body
RSL	Registered Social Landlord
RSS	Regional Spatial Strategy
SA	Sustainability Appraisal
SEA	Strategic Environmental Assessment
SIR	Single Issue Review (of RSS)
UA	Unitary Authority